

# Registration Guide

## HOW TO REGISTER

### Step 1 — Get Started

- Open the see-u App or visit the online portal
- Select "Register" on the login page

### Step 2 — Enter Your Details

- Member Number
- Email Address (Must match, for person registering)
- First & Last Name
- Date of Birth
- Select "Next" to continue

### Step 3 — Verify Your Email

- Select "Send Verification Code"
- Check your email inbox
- Enter the code and select "Verify Code"



### Having trouble registering or receiving your verification code?

- Try an alternative email address
- If using the mobile app, request the code via the OMS portal instead
- Still having trouble? Please call 1300 499 260

### Step 4 — Create a Password

- Must be 14–64 characters
- Include at least 3 of the following:
  - Lowercase letter
  - Uppercase letter
  - Number
  - Symbol

### Step 5 — Set Up Multi-Factor Authentication (MFA)

- Enter your mobile number and choose:
  - "Send Code" (SMS)
  - "Call Me" (automated call)
- Enter code and select "Verify Code"

## Need Help?

Call us on **1300 499 260** or visit  
**[seeuhealthinsurance.com.au](https://seeuhealthinsurance.com.au)**

**You're  
All Set!**